

School District of Manawa

BOARD OF EDUCATION REGULAR MEETING

Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525



The Board of Education will livestream the public meeting at the following [LINK](#)

Monday, April 22, 2024
6:00 P.M.

Board of Education MISSION Statement: We Will Represent Our Community while Advocating For Our Stakeholders by Developing Strong Policy and Providing Direction For Our Future.

❖ **CALL TO ORDER**

➤ *This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There will be a time for public comment during the meeting as indicated in the agenda. (B.O.E. Policy 0166)*

❖ **PLEDGE OF ALLEGIANCE**

❖ **ROLL CALL - Verification of Quorum**

➤ *B.O.E. Members Present:*

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION**

[\$19.84(2) Wis. Stats.]

➤ *Verify Publication of Meeting*

❖ **B.O.E. ELECTION RESULTS & ANNUAL REORGANIZATION**

(PO 0151.1 - Annual Reorganization Meeting)

1. Election Results

- a. Certificate of Determination of Persons Elected
- b. Statement of the Board of Canvassers 2024
- c. Certification of Election - Brianna Coyle
- d. Certification of Election - Scott Emmert
- e. Certification of Election - Pete Griffin
- f. Certification of Election - Shannon Hansen

2. Election of Officers:

- a. President
- b. Vice President
- c. Treasurer
- d. Clerk

❖ **B.O.E. BUSINESS (Unfinished & New Items)**

3. Discussion and Review of Committee Structure - Reorganization/Policy Revision
 - a. Memo - Recommendation for approval

❖ **B.O.E. ANNUAL REORGANIZATION**

4. Annual Board Appointments:
 - a. Committees (PO 0155)
 - i. Buildings & Grounds Committee
 - ii. Curriculum Committee
 - iii. Policy & Human Resources Committee
 1. Ad Hoc Recognition Committee (Active)
 2. Wellness Committee (Active 2023-2024)
 - iv. Finance Committee
 - b. CESA 6 Board of Control Convention Delegate
 - c. WASB Legislative Contact
 - d. WASB Convention Delegate

❖ **ADMINISTRATIVE TEAM REPORT(S)**

5. Administrative Reports and Updates:
 - a. Good News Report - Informational Presentation

❖ **COMMITTEE REPORTS**

6. Curriculum Committee (Riske) - See Curriculum Committee Meeting Minutes from 2024-04-17
7. Finance Committee (Jepson) - See Finance Committee Meeting Minutes from 2024-04-10
8. Policy and Human Resources (Reierson) - See Policy and Human Resources Committee Meeting Minutes from 03-27-2024
9. Buildings and Grounds (Griffin) - See Buildings and Grounds Committee Meeting Minutes from 2024-04-10
10. Ad Hoc Wellness Minutes (Johnson)
11. Ad Hoc Recognition Committee Minutes (2/27/24 & 3/17/24)

❖ **PUBLIC COMMENTS**

(Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)

❖ **CONSENT AGENDA**

- *Regarding the consent agenda, the Board has been provided background information on each item or has discussed at previous meetings. All of these agenda items will be acted on with one vote without discussion. If a board member would like to discuss any item in greater detail, it will be pulled from the consent agenda and will be discussed and voted on separately.*

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The Board will consider approval of:

12. Recommendation for Approval of Donations:
 - a. Miranda Smith - \$100.00 for Post Prom
 - b. Victorian Bridal - \$50.00 for Post Prom
13. Recommendation for Approval of Minutes of Regular and Special Board Meetings
 - a. 2024-03-25: Regular Board Meeting
14. Recommendation for Approval - Facilities and Finance items:
 - a. Cash Receipts Report
 - b. Invoice Report Report
 - c. Rev / Exp Financial Report
 - d. WIPFLI Final Audit 22/23 SY
15. Recommendation for Approval of Personnel related items:
 - a. Personnel Chart

ITEMS REQUESTED TO BE CONSIDERED AS AN INDIVIDUAL RESOLUTION(S):

❖ **BOARD COMMENTS**

❖ **B.O.E. BUSINESS (Unfinished & New Items)**

16. Recommendation for Approval - **2nd Reading** - NEOLA Policy Revisions Vol. 33. No. 1
 - a. Policy 0100 Definitions
 - b. Policy 0122 Board Powers
 - c. Policy 0152 Officers
 - d. Policy 0171.3 Clerk
 - e. Policy 2250 Innovative and Pilot Programs
 - f. Policy 2460.03 Independent Educational Evaluation
 - g. Policy 3431 Employee Leaves
 - h. Policy 5517 Student Anti-Harassment
 - i. Policy 5610 Suspension and Expulsion
 - j. Policy 6325 Procurement - Federal Grants/Funds
 - k. Policy 6610 Non District-Supported Activity Accounts
 - l. Policy 6611 District-Supported Activity Accounts
17. Recommendation for approval - **Reading** - NEOLA Administrative Guideline Revisions Vol. 33, No. 1
 - a. AG 5330 Administration of Medications
 - b. AG 5540 Relationship with Governmental Agencies
 - c. AG 7510C Supervision of Rented Facilities
 - d. AG 7530A Technology Equipment Security Procedures
 - e. AG 7530B Non School Use of District Equipment and Facilities By Students
 - f. AG 7530C Cellular Phones

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18. Policy Work - **1st Reading** and discussion of NEOLA Policy Revisions Vol. 33, No. 1 and Technical Corrections
 - a. Policy 2413 Health Education
 - b. Policy 6320 Purchasing
 - c. Policy 7440 Safety and Security
 - d. Policy 7540 Technology
 - e. Policy 7544 Use of Social Media
 - f. Policy 8120 Volunteers
 - g. Policy 8310 Public Records
 - h. Policy 8330 Student Records
 - i. Policy 8431 Preparedness for Toxic Hazards
 - j. Policy 9140 Citizens' Advisory Committee

19. Discussion and Review - Benefit Plan Options (HRA & HSA)
 - a. MEMO - Informational and Recommendation

20. Discussion and Review - Wit & Wisdom Curriculum
 - a. MEMO - Informational and Recommendation

21. Discussion and Review - Storage Building @ LWHS/MMS
 - a. MEMO - informational and Recommendation

22. Discussion and Review - Reading Core Tutor
 - a. MEMO - Informational and Recommendation

23. Consider a \$3600.00 wage increase (cost of living) for the District and Business Administrator.

24. Discussion and Scheduling of upcoming Committee & Regular BOE Meetings
 - a. Committee Meetings - Regular and Recurring Schedule
 - b. MAY - Regular Board of Education Meeting
Monday, May 27 is Memorial Day

❖ **CLOSED SESSION**

- The Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(b)(f), Wis. Statute, Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons...
 - Discussion regarding employee concerns / personnel problems

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- *The Board of Education reserves the right to RECONVENE INTO OPEN SESSION in order to take formal action on agenda items that are noticed for closed session.*

❖ **ADJOURN**

Upcoming Meeting Dates/Times:

- *See posted agenda Item above.*

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0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of the Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

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5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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